



Bridport Community Orchard Group

Guidance for Use of Orchard by Other Groups

www.bridportcommunityorchard.org.uk

The Bridport Community Orchard is managed in partnership by Bridport Town Council and Bridport Community Orchard Group (BCOG). The latter is comprised entirely of volunteers.

It is preferred that events held on the Town Council leased land would be sympathetic to the themes and values of the orchard ethos (see notes below). The lease specifies that suitable events may be organised by other groups or organisations, as outlined below:

Events of a religious or political nature or any activities which are likely to be noisy or cause offence may not be held under the terms of the lease. **Events can only be held with the approval of the Town Council and BCOG.**

To discuss your proposed event/activity please contact the Bridport Community Orchard Group via our website (address above), or Bridport Town Council on 01308 456722.. **Please note: At least two weeks notice is needed.**

The Bridport Community Orchard Group Constitution states that the orchard is:

- A space dedicated to the public
- A haven for wildlife
- A legacy for the future and a source of healthy fresh food

Aims:

- To be a Sustainable Community initiative, which maximises benefit for people and wildlife, preserving local and national culture and heritage
- To minimise the need for external resource input, reducing, reusing and recycling wherever possible
- To involve all sections of the community, and promote opportunities for local individuals, groups and organisations to enjoy and use the space for educational, artistic, musical and other relevant activities
- To maintain a balance between environmental considerations and the need for all members of the community to enjoy the site

Information on the site:

- The nearest road access is South Street
- Be aware that there is no electricity on site, nor any toilets. The nearest public toilets are in the South Street car park
- The Orchard is situated in the centre of a residential area, alongside allotments administered by the Town Council, so please respect residents' privacy, and avoid excessive noise
- In the first instance, please discuss any event ideas with the BCOG secretary or chair, so that its scale can be assessed. Then for any proposed significant event, a risk assessment must be carried out, and supplied to the BCOG secretary, and the Town Surveyor (a pro forma can be provided upon request to the secretary)
- For significant events, you will be required to provide evidence to BCOG and the Town Surveyor of having Public Liability insurance in place. If this is not the case the organisers will be asked to approach the Town Council to seek permission for the event. They may be able to offer advice and/or assistance
- Any furniture, tents, or other structures must not be left in the orchard overnight
- Any damage to trees or structures must be reported and will be made good, at the expense of the organiser
- Please note our sustainability principles: source food locally where possible, use recyclable materials, such as paper and glass, rather than plastic (recognising that the orchard has Plastic Free status, where we are committed to removing all single use plastic from our operations), and minimise energy use
- Any dogs brought into the orchard must be kept on leads. A dog waste bin is provided
- Aim for zero waste, but dispose of all rubbish responsibly
- Expectations are that events held in the orchard are free, and open to the public
- If the purpose of the event is to raise funds for another organisation other than BCOG, a contribution may be sought towards the work of the Orchard Group